



# Grant Application

Biogen Idec Foundation Micro-Grants in Science Education Fund

The Biogen Idec Foundation Micro-Grants in Science Education Fund provides small, one-time grants to schools and nonprofit organizations in the Triangle region to support science education programs and projects that might otherwise go unfunded. Grants will range from \$250 to \$2,500, and proposals in the lower and middle parts of the range are encouraged. Preference will be given to projects that focus on the life sciences. Projects must expand and enhance science education at the elementary, middle and high-school levels.

## DIRECTIONS

- ◆ Save this document to your computer.
- ◆ Complete the entire application form. Save the completed application to your computer.
- ◆ Email the completed application form as an email attachment to [biogenidecgrants@trianglecf.org](mailto:biogenidecgrants@trianglecf.org). **Please do not include any additional information.** The online application form provided must be used; no other formats will be accepted. **Application deadline is 5:00 p.m. on October 26, 2011.** Triangle Community Foundation will email you to confirm receipt of the completed application. Proposals received after the deadline will not be accepted.
- ◆ Nonprofit grant finalists will be required to provide a copy of their IRS Determination Letter, Board of Directors list, and most recent IRS Form 990 before funding is awarded. Please have these ready to submit.
- ◆ Funding will be available by December 15, 2011, and a final report will be required of all grant finalists.
- ◆ Questions? Visit [www.trianglecf.org](http://www.trianglecf.org) or contact Sandra Rodriguez at 919-474-8370 ext. 127.

## ELIGIBILITY

In order to apply, you must be able to answer “yes” to all of the following questions:

<b>Yes</b>	<b>No</b>	Are you applying on behalf of a school or a charitable organization defined in Internal Revenue Code Section 501(c)(3), or has another 501(c)(3) organization agreed to act as a fiscal agent for this project?
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If applicant is a school, indicate level:    Elementary          Middle          High

If applicant is a public school, please verify that you are a unit of government by checking here:    Yes, we are a unit of government and a member of the \_\_\_\_\_ school district.

Name of principal:

<b>Yes</b>	<b>No</b>	Is your organization based in the Triangle Region, as defined by Chatham, Durham, Franklin, Granville, Harnett, Johnston, Lee, Moore, Orange, Person, Vance, Wake, and Warren counties?
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Indicate which county:

<b>Yes</b>	<b>No</b>	Are you requesting funding for a project that will occur December 15, 2011 and September 30, 2012?
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<b>Yes</b>	<b>No</b>	Does your project meet one or more of the following goals? If yes, indicate which one(s): Promote science literacy among students in grades K-12 Help develop effective science education teachers/leaders in grades K-12 Encourage underserved youth in grades K-12 with potential to enter science fields
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**ORGANIZATIONAL INFORMATION**

<b>Organization Name:</b>		
<b>Organization Mission:</b>		
<b>Mailing Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Phone:</b>	<b>Fax:</b>	<b>Email:</b>
<b>Primary Contact for Proposal:</b>		<b>Title:</b>
<b>Website:</b>		<b>Year Founded:</b>
<b>Federal Tax ID #:</b>		<b>Organization's Current FY Budget (Schools do not need to answer):</b>
<i>If you are applying for this grant through a fiscal agent organization, please complete the information below.</i>		
<b>Fiscal Agent Organization Name:</b>		
<b>Fiscal Agent Organization Federal Tax ID#:</b>		<b>Fiscal Agent Organization's Budget:</b>

**AUTHORIZATION**

I acknowledge I have received and read the Program Guidelines for the Biogen Idec Foundation Micro-Grants in Science Education Fund. Submission of this grant application does not represent a funding commitment by Biogen Idec or Triangle Community Foundation (TCF); rather the funding decision is subject to recommendation by a selection committee and approval by TCF's Board of Directors. If approved, TCF's provision to the requesting institution of grant funds will constitute its sole funding commitment for this grant application and will not constitute any future commitment or obligation to grants and/or requests.

I hereby certify that the information provided in this application is complete and accurate and that, if my application is approved, the funding provided by the Biogen Idec Foundation Micro-Grants in Science Education Fund will be used for the sole purpose as stated in this application. **If my organization is a school, I also certify this is the sole application from my school; otherwise I understand all applications from my school will be disqualified.**

Electronic Signature: I acknowledge I have read and accepted the terms above.

<b>Authorized Contact</b> (Executive or Agency Director or School Principal):	<b>Title:</b>
<b>Organization:</b>	
<b>Phone:</b>	<b>Email:</b>

**PROGRAM INFORMATION**

<b>Project Title:</b>	<b>Project Start and End Dates:</b>
<b>Total Cost of Project:</b>	<b>Amount Requested</b> (must be \$250-\$2,500):
<b>Provide a 2-3 sentence summary of project and request for funding:</b>	

**Please answer the following questions below and limit each response to no more than 250 words.**

**1. Goals:** What are the goals of your proposed project? How will your project build on existing efforts and fit into your overall science education goals for the next 1-3 years? What population(s) and how many children will your project serve?

**2. Team:** Who will be involved in implementing the project proposed in your application? For projects involving teachers, describe the teachers involved and the classes or grades they teach.

**3. Results:** How will you determine the project’s success or impact? How will you measure progress toward your goals? What barriers to success do you anticipate? How do you plan to overcome these barriers?

**4. Grant Request:** List all expenses (e.g. supplies and materials, stipends, bus transportation) included in this grant request. When listing salary information, please indicate the number of staff and their full-time or part-time status.

<b>EXPENSE</b> (description) <i>Example: 100 tickets for students in 8<sup>th</sup> grade to attend a science exhibit</i>	<b>AMOUNT \$</b> <i>Example: \$500.00</i>
<b>Total Expenses</b>	

**5. List any additional sources of funding, the amount and whether they are committed or pending.**